

## PRIVACY POLICY

### General Data Protection Regulation UE 2016/679

In accordance with the Regulation (EU) 2016/679 of the European Parliament and of the council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC. Our organization, acting as the Data Controller in accordance with Article 13 of the GDPR, notice that:

- **CONTROLLER:** the Controller is the organization **B TIMBER S.C.** - 93 Palade St. - 38013 Fondo (TN) Italy, VAT Number and Tax Code 01206150227, phone number +390463835035, email [info@btimber.it](mailto:info@btimber.it)
- **CATEGORIES OF DATA:** the Controller will process personal and/or sensitive data strictly necessary due to activities related to the work requested, tax obligations and other legislative obligations.
- **SOURCE OF PERSONAL DATA:** personal data stored by the Controller are collected only for the execution of the work/service/sale requested.
- **DATA PROCESSING GOAL:** data processing (collected and stored) is based on your consent and with the purpose to manage customer and supplier, internal control and analysis services, assistance and support services, send commercial information, accounting and fiscal communications, activities related to the requested services and contractual obligations.
- **DATA RECIPIENTS:** within the limits relevant to the processing purposes indicated, your data may be communicated to partners, consulting firms, advisors, legals, companies/entities, banks, insurers, designated by Data Controller. **We'll not share your data.** Data Processors and persons in charge of processing are identified in our record of processing activities, updated at least annually.
- **DATA TRANSFER ABROAD:** your data may be transferred outside the European Union only to countries where laws in agreement with our current regulations.
- **CONSERVATION:** collected data will be kept for no longer than the time necessary to achieve the purposes they are collected ("principles relating to processing of personal data", Article 5, GDPR) and/or based on deadlines set by current regulations and/or specific requests. Stored obsolescent data are checked at least annually.
- **DATA SUBJECT RIGHTS:** the data subject shall have right to access his/her data, request correction, obtain from the controller the erasure of personal data, right to restriction of processing, right to object, right to data portability, right to rectification, and other rights provided by the GDPR. The data subject can appeal to the authorities.
- **MANDATORY OR VOLUNTARY DATA:** our requested data is necessary due to obligations and the non-consent may invalidate to the contract execution.
- **AUTOMATED PROCESSES:** the Controller will not give directly collected data to automated processes.
- **DATA PROCESSING:** your personal data will be processed in accordance with privacy legislation. will be subject to processing operations in compliance with the above-mentioned regulations and the confidentiality obligations guiding the Data Controller's activities. Your data will be processed using both electronic and paper-based tools or other suitable supports, respecting appropriate technical and organizational security measures provided by the GDPR.